

**AMENDED AND RESTATED
BYLAWS
OF
OLD CAPITOL SADDLE CLUB, INC.**

**ARTICLE I
NAME**

The name of this club shall be OLD CAPITOL SADDLE CLUB, INC., an Indiana non-profit domestic corporation (hereinafter referred to as the “Club”).

**ARTICLE II
MEETINGS**

Section 1. This Club shall meet at the date designated by the Officers and Board of Directors.

Section 2. At least ten (10) voting members in good standing, who are present, in person shall constitute a quorum of all Club meetings.

Section 3. The fiscal year of this Club shall be from January 1, through December 31.

Section 4. The November meeting of the fiscal year shall be the annual meeting, at which time the election of officers will take place.

Section 5. Special meetings of the membership may be called by the President, or Board of Directors, when urgency and importance of business warrants such action.

**ARTICLE III
ELECTIONS**

Section 1. The election of officers shall be held at the annual meeting.

A. Prior to the election, the President shall appoint three (3) members to act as a nominating committee to nominate a ticket for officers and a Board of Directors for the following year.

1. No member of the Club shall be nominated for any office without his or her consent. The nominated member must be in good standing, and must have been a member for at least one (1) year prior to the election.

B. Said nominating committee shall present the names of the nominees at the annual meeting. All officers shall be elected by secret ballot. The candidate receiving a plurality vote shall be considered elected. Only members in good standing who are physically present at the annual meeting may vote.

C. Nominations from the floor at the annual meeting for any of the offices will be asked for and accepted when presented by a member of the Club in good standing. These names will be added to the official ballot which will be presented to the members of the Club who are present at the meeting for a vote.

D. The newly elected officers and the retiring President will automatically be on the Board of Directors. The remaining six (6) members of the Board of Directors shall be included on the nominating ticket and elected by a plurality vote, as the Officers in Section 1.B.

1. In the event that a retiring President should run for another office and be elected to an office other than President, the Board of Directors shall consist of seven (7) members elected by plurality vote as the officers in Article III, Section 1.B.

2. In the event that the retiring President should run for another office and not be elected to the office, Article III, Section 1.D. (will be in effect excluding Article III, Section 1.D.1).

E. In case of a tie vote between three (3) or more people, a tie-breaking vote will be conducted between tied individuals. The President will flip a coin to decide the winner if only two are tied.

ARTICLE IV MEMBERSHIP

Section 1.

A. Application for membership, properly filled in, must be presented, with dues for one (1) calendar year to the secretary by the member sponsor and announced at the first regular meeting of the Club, following receipt of the Application. Applicants shall be elected to membership by a majority vote. If the applicant is accepted by the Club vote, he shall receive a membership card, a copy of the Bylaws and there upon be a member of the Club.

1. A prospective member is to appear before the Club or a Club member must sponsor him and attest to his character and actions when the prospective member's application is presented to the Club at a regular meeting.

B. A family membership shall consist of the immediate family consisting of husband and wife and any unmarried children less than 21 years of age making their home with the parents. Membership exceptions will be at the discretion of the Club by majority vote of its membership at a regular club meeting.

1. Any membership card received as part of a family membership that violates these requirements is null and invalid.

C. An active member pledges himself to abide by the Constitution and Bylaws of the Club; to accept any office to which he may be elected, if possible; and to perform to the best of his ability all work assigned to him and to be prompt and regular in attendance. He may vote on all issues pertaining to the management of the Club provided he is 16 years of age or over. Persons under 16 years of age are not eligible to vote and shall be considered Junior Members.

Section 2.

A. Dues are payable from November 1 to the January meeting. Members whose dues are not paid during that time will be notified by any manner selected by the Secretary and any member not paying dues within sixty days of notice by the Secretary will be dropped from membership.

B. Anyone paying dues as set forth in Section 2.A., will be a member for the following year.

ARTICLE V OFFICERS

Section 1. The Officers of the Club shall be the President, Vice President, Secretary and Treasurer, and shall be elected at the annual meeting for a period of one (1) year and shall constitute the Executive Committee of the Club.

The Board of Directors shall be as set forth in Article III, Section D.

The regular term of office of all officers shall commence January 1.

The President shall present the new officers to the Club at the Christmas Party.

The immediate past Treasurer's Annual Report shall be made at the February meeting following the end of the Treasurer's term in order that all matters pertaining the term may be resolved. The past Treasurer shall also cooperate with the newly elected Treasurer during this period.

A vacancy occurring in any office shall be filled by election of the Club at the following meeting with the exception of the President which shall be filled by the Vice President.

No person shall hold the same office more than three (3) years consecutively.

ARTICLE VI
DUTIES OF OFFICERS

Section 1.

A. The President, or in his absence, the Vice President, shall preside at all meetings of the Club and shall perform all duties assigned by custom to that office. He shall appoint all committees, except the Executive Committee, as defined by Article V and which shall be elected as provided for in Article III, of the Bylaws.

A. It shall be the duty of the President to sign, with the Treasurer, ALL written contracts and obligations of the Club. These contracts and obligations shall be attested to by the Secretary.

Section 2. The President shall appoint any committee and its chairperson he deems necessary for the Club activities.

- A. Membership Committee, consisting of no less than three (3) members.
- B. Publicity Committee, consisting of not less than three (3) members.
- C. Entertainment Committee, consisting of not less than three (3) members.
- D. Food and Kitchen Committee, consisting of not less than three (3) members.
- E. Card and Flower Committee, consisting of not less than three (3) members.
- F. Grounds Committee, consisting of not less than three (3) members.
- G. Nominating Committee, consisting of not less than three (3) members.
- H. Quartermaster Committee, consisting of not less than three (3) members.
- I. Parade Committee, consisting of not less than three (3) members.
- J. Regular Trail Ride Committee, consisting of not less than three (3) members.
- K. Horse Show Committee, open and/or Ribbon, consisting of not less than three (3) members.
- L. AQHA Horse Show Committee, consisting of not less than three (3) members.

M. 100 Mile Trail Ride Committee, consisting of not less than three (3) members.

1. 100 Mile Trail Ride Trails Committee, consisting of not less than three (3) members;

2. 100 Mile Trail Ride Grounds Committee, consisting of not less than three (3) members;

3. 100 Mile Trail Ride Food and Kitchen Committee, consisting of not less than three (3) members.

N. Fall Trail Ride Committee, consisting of not less than three (3) members.

1. Fall Trail Ride Trails Committee, consisting of not less than three (3) members.

2. Fall Trail Ride Food and Kitchen Committee, consisting of not less than three (3) members.

O. Ham & Bean Supper and Pie Auction Committee, consisting of not less than three (3) members.

P. Fall Fundraiser (such as the Benefit Ride and Auction) Committee, consisting of not less than three (3) members.

Q. Decorating Committee, consisting of not less than three (3) members.

1. Each committee shall appoint their own Secretary and copies of their minutes be turned into the Club Secretary and added to the Club minutes.

Section 3. The Vice President shall act as aide to the President and shall perform the duties of the President in the absence of that officer. The Vice President shall be chairman of the 100 Mile Trail Ride. In the absence of the President and Vice President, the presiding person shall be as per Robert's Rules of Order.

Section 4. Everyone riding in the 100 Mile Trail Ride must pay the entire fee prior to the registration deadline. All officers of the Club shall receive a full refund after the ride, if duties have been fulfilled. Anyone leading the ride for the full four (4) days shall receive a full refund. Anyone riding "drag" for the full four (4) days shall receive a fifty-percent (50%) refund.

Section 5. The Secretary shall keep the minutes, a current and accurate list of Club members along with addresses of said members, attend to the correspondence, give all official notices and have charge of all records and legal documents of the Club. They shall be ex-officio secretary of all committees. They shall perform such other duties as may be prescribed by the Club. See Article VI, Section 1.B.

Section 6. The Treasurer shall be the custodian of all funds of the Club, and shall expend them subject to its order. The Treasurer shall sign all checks for the organization, as provided for in Article VI, Section 1.B. and pay all bills owed when authorized to do so by the Club. The Treasurer shall collect all dues and monies owed to the Club and keep an itemized and accurate account of all receipts and disbursements and present a report of the same at each monthly meeting. The Treasurer shall also be required to render a full report of all receipts and expenditures at the February meeting. The Treasurer shall also keep an accurate list of all members who pay their dues. The Treasurer shall be bonded.

The books in which the Treasurer's report of receipts and disbursements for the year have been kept, together with warrants, vouchers and annual itemized account of the Treasurer shall be submitted to audit.

Section 7. The Executive Committee and Publicity Chairman shall be ex-officio members of all committees.

Section 8. The duties of the Board of Directors shall be the running of the day to day responsibility of the Club and grounds, such as but not limited to purchasing of supplies, materials and legal obligations. The Board of Directors cannot sell or disperse of the Club's real property and/or buildings without the approval of the majority vote of current Club members. Any expenditures of the Club's funds approved by the membership which are over \$500.00 can be rejected or approved by the Board of Directors. If it is not approved, the purchase will not be made.

Section 9. The Board of Directors is responsible for setting annual amounts for Club sponsorships and charitable donations. It is suggested that the Board members use a percentage of the previous year's income which exceeds expenditures to set those limits. The percentage amount cannot exceed ten percent (10%).

- A. Recipients of Club sponsorships can receive only one grant annually.
- B. Recipients of Club donations can receive one donation annually.

If special circumstances or needs exist to provide more for either A. or B. above, the Board of Directors must approve that request before a check to that person/cause can be provided.

Section 10. The office of Historian shall be appointed by the President. The Historian shall keep records of the officers, committees, past and present happenings of the Club and its members and anything pertaining to the history of the Club and shall keep a yearly scrapbook and/or file of such.

Section 11.

- A. The Treasurer of the Club shall give a surety bond to be furnished at the expense of the Club for the faithful discharge of his or her duties.

B. The Club shall provide Officers and Board of Directors insurance for the Officers and Board at the expense of the Club.

Section 12. The Club shall conduct its affairs on the fiscal year basis, the same to begin on January 1 and ending on the last day of December. An annual auditing of the accounts of the Treasurer shall be made by such person as may be designated by the Board of Directors at the close of each calendar year. Audit report shall be submitted to the Club at their February meeting. Such accountant shall be a disinterested person, not a member of the Club.

ARTICLE VII

Section 1. If in the event of the demise of the Old Capitol Saddle Club, Inc. (state law 1975), all properties and money, real and personal, after all liabilities are taken care of, shall be sold at appraised market value or higher to the highest bidder, proceeds will revert equally to the Harrison County branches of the American Cancer Society, American Heart Association, Diabetes Association, Multiple Sclerosis Society, and Southern Indiana Hospice, to be used in Harrison County, Indiana. If one no longer exists, that share shall be divided between the ones that still exist.

ARTICLE VIII ORDER OF MEETINGS

1. Call meeting to order.
2. Reading of the minutes of previous meeting.
3. Treasurer's Report.
4. Outstanding Bills.
5. Committee Reports.
6. Officer's Reports.
7. Old and Unfinished Business.
8. New Business.
9. Correspondence.
10. Adjournment.

ARTICLE IX DUES

Section 1. The dues of the Club shall be \$25.00 per year for family membership and \$15.00 per year for single memberships.

Section 2. Any member not paying his dues as prescribed, shall be notified by the Secretary as under Article IV, Section 2, of the Bylaws.

Section 3. Members in good standing who neglect to pay their membership by the designated date need not be voted back in as members if dues are paid within the first year.

ARTICLE X
CONDUCT

Section 1. There shall be no alcoholic beverages and/or controlled substance at any Club meeting either business or social. Any member violating this rule by conducting themselves in such a manner as to be offensive to the Club or to cause disunity among members of the Club may be excluded from the Club by a majority vote of members.

ARTICLE XI
RESPONSIBILITY

Section 1. The Club shall not be held responsible for injury to either person or animal or for damages to personal property at any Club gathering.

ARTICLE XII

Section 1. The exempt purpose of the Club is to teach the fundamentals and safety of equestrian sports to the children and adults of the community through sporting events and social gatherings.

ARTICLE XIII

Section 1. The authority of this Club shall be Robert's Rules of Order or any similar book of parliamentary procedure.

ARTICLE XIV
OBJECTIVE

The objective of this Club is to create, stimulate and maintain interest in horses and horseback riding in and about Corydon, Indiana; to obtain, provide and maintain good fellowship; and to work together for the common advantage of all who participate in horsemanship.

ARTICLE XV
MEMBERSHIP

Section 1. Anyone who is of good moral character, who rides a horse, or is interested in equestrian sports, will be eligible for membership.

Section 2. To become a member of the Club, the name of the applicant shall be proposed by a member of the Club in conformity with the rules set forth in Article IV of the Bylaws.

Section 3. Honorary memberships may be conferred for one (1) year by the vote of two-thirds (2/3) of the members present at the regular meeting.

ARTICLE XVI
OFFICERS

The officers of the Club shall consist of a president, vice president, secretary, and treasurer, all of who shall be elected annually as provided for in the Bylaws.

ARTICLE XVII
AMENDMENT OF BYLAWS AND ARTICLES OF INCORPORATION

The Articles of Incorporation and Bylaws of the Club maybe amended by two-thirds (2/3) vote of the members present at the Annual (November) meeting or by two-thirds (2/3) vote of the members present at any special meeting, provided that ten (10) days notice in writing of the intention to meet and amend is mailed to the members.

ARTICLE XVIII
MERGER OF CONSTITUTION, ARTICLES & BYLAWS

This set of Amended and Restated Bylaws replace and supersede any and all prior Bylaws, Constitutions and Articles, other than the Articles of Incorporation currently on file with the Indiana Secretary of State. ANY prior Bylaws, Constitutions and Articles are hereby expressly revoked and replaced by these Amended and Restated Bylaws, other than the Articles of Incorporation currently on file with the Indiana Secretary of State. These Amended and Restated Bylaws and the Articles of Incorporation on file with the Indiana Secretary of State constitute the corporate documents for OLD CAPITOL SADDLE CLUB, INC., corporation, not for profit, organized under the laws of the State of Indiana.

ARTICLE XIX
WORD USAGE

The masculine form of any word used throughout this document shall also mean and apply to the feminine.

The Constitution and Bylaws revised and adopted.

President

Date